

# ***Planet Futsal Team Registration Instructions***



Please follow the Step by Step instructions to register your team for Planet Futsal's Winter League

1. Complete & Submit [Team Registration](#)
2. Send Check for Team Registration, payable to: PLANET FUTSAL, PO Box 3144, Los Altos, CA 94024
3. Provide a copy of a proof of age document (i.e. CYSA/US Club Pass, Birth Certificate or Passport), a USFF (United States Futsal Federation) player passes and a completed & signed Planet Futsal player participation agreement for every player on the roster. The Planet Futsal player participation agreement can be downloaded from the website. The proof of age document and waiver must be provided before the first game.
4. All player & coach passes must be presented on the first game day and every game after.
5. Planet Futsal must be notified if you decide to add players to your roster (player additions must be done by game day #2). The new player must provide a proof of age document, a USFF player pass and a signed participation agreement and a new roster must be provided.

## **Important information**

**Proof of age document:** Either a CYSA/US Club pass or copy of a player's birth certificate or passport must be provided as proof of age.

**Player Cards:** The Coach and all Players must be rostered and checked in before every game.

**Player Participation Agreement:** Every Player must complete the Planet Futsal participation agreement before participating in the games. Parents and Players must follow the [Planet Futsal Rules and Code of Conduct](#).

**Game Schedules:** All teams will be scheduled for at least one game a week. There may be the possibility of more than a game per week depending on facility availability and team's availability. Games are two (20) minute halves with a three (3) minute half time break.

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**Reschedule Requests:** We will accept reschedule requests although they will only be granted if a team is unable to play because of a conflicting game schedule. For example teams may enter Association Cup in January and may be unable to make the Futsal schedule that particular weekend. All rescheduled games will be held at one of the other locations listed on the Planet Futsal website at a date and time agreed by both Coaches and Planet Futsal. Teams must give a minimum of 7 days notice if they are unable to fulfill a scheduled game. Teams entered in Association Cup or any other competition that could potentially have a conflicting schedule should communicate their schedule to Planet Futsal ASAP.

**Refund Policy:** Teams that cancel before October 16<sup>th</sup> will receive a full refund minus a \$50 cancellation fee. Teams that cancel after October 16<sup>th</sup> will not be entitled to a refund.

### **Equipment Requirements:**

- Indoor/Futsal Shoes or Tennis Shoes required
- Shin Guards are Required
- Water is the only drink allowed into the gym. No sports drinks or food will be allowed